

SEP 01 2023

SUPREME COURT CLERK



ILLINOIS CONFERENCE OF CHIEF CIRCUIT JUDGES

ADMINISTRATIVE OFFICE OF THE ILLINOIS COURTS

Hon. David L. Vancil, Jr., Chair Henderson County Courthouse PO Box 308 Oquawka, 1L 61469 (309) 867-3121 dvancil@9thjudicial.org Administrative Office of Illinois Courts 222 N. LaSalle Street, 13th Floor Chicago, IL 60601

> 3101 Old Jacksonville Road Springfield, IL 62704

September 1, 2023

Honorable Cynthia A. Grant Clerk of the Supreme Court Supreme Court Building Springfield, IL 62701-1791

Re: Uniform Citation and Complaint Form

Dear Ms. Grant:

The Secretary of State is preparing to incorporate Gender X designation on Driver's License and identification cards as of October 1, 2023, as result of Public Act 101-513. Accordingly, the Illinois Uniform Citation and Complaint Form has been amended to comply with the provisions of 625 ILCS 5/6-106.

The former Male and Female checkboxes have been replaced with a blank text box for officers to record the gender of "M" for Male, "F" for Female, or "X" for Gender X or Non-Binary.

Agencies are allowed to use their existing stock of the citations filed October 27, 2022 until their next order. While using the previous version's citation, if an Officer receives a driver's license or identification card with the Gender X designation, they shall record the Gender X designation in the notes field instead of recording the gender in the Defendant Section.

The Conference of Chief Circuit Judges (Conference) approved these amendments electronically on August 18, 2023. On behalf of the Conference, I hereby submit the amended Uniform Citation and Complaint Form, effective immediately.

Respectfully, De Vag

David L Vancil, Jr., Chair Conference of Chief Circuit Judges

Enclosure



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> 3101 Old Jacksonville Road Springfield, IL 62704

July 24, 2023

Honorable Cynthia A. Grant Clerk of the Supreme Court Supreme Court Building Springfield, IL 62701-1791

Re: Revised Implementation Date for the Uniform Citation and Complaint Form

Dear Ms. Grant:

As result of the Supreme Court's Opinion, 2023 IL 129248 Rowe v. Raoul (effective September 18, 2023) which upheld the provisions of the SAFE-T Act, the Conference of Chief Circuit Judges (Conference) approved at its meeting on July 21, 2023, a revised mandatory implementation date for the Uniform Citation and Complaint Form (Uniform Traffic Ticket) filed on October 27, 2022. On behalf of the Conference, I hereby submit the revised mandatory implementation date for the Uniform Citation and Complaint Form to January 1, 2024.

Agencies must contact their printing vendor to place an order as soon as possible to ensure the new citations are received and in use no later than January 1, 2024. Any Uniform Citation and Complaint forms issued on or after January 1, 2024 must conform to the changes of the SAFE-T Act.

Effective September 18, 2023, agencies may use their exiting stock through December 31, 2023 with the following limitations and conditions:

- 1. The only option for release is "Notice to Appear", otherwise if the violator is detained, the officer must indicate "Detained" and the location in the release box;
- 2. The violator signature is no longer collected; and
- 3. Bail is no longer accepted.

Effective January 1, 2024, all existing stock must be discarded, and all citation forms issued by any law enforcement agency must comply with the new form originally filed October 27, 2022.



JUL 2 4 2023

SUPREME COURT

Respectfully, VE

David L Vancil, Jr., Chair Conference of Chief Circuit Judges

Enclosure



SEP 01 2023

SUPREME COURT CLERK

ILLINOIS UNIFORM CITATION AND COMPLAINT

PRINTING INSTRUCTIONS

(UNIFORM TRAFFIC TICKET, UNIFORM CITATION)

THE ATTACHED DOCUMENT IS A COPY WHICH DOES NOT PURPORT TO REFLECT EITHER SPACING OR SIZE OF TYPE AND BECAUSE IT DOES NOT REFLECT APPROPRIATE COLORING FOR EACH LEAF, THE FOLLOWING INFORMATION IS PROVIDED:

(1) <u>DIMENSIONS</u>. THE OVERALL DIMENSION OF THE UNIFORM CITATION FORM SET WILL BE FOUR AND THREE-FOURTHS INCHES (4 3/4") IN WIDTH BY TEN INCHES (10") IN LENGTH. INCLUDED IN THE LENGTH (10") IS A THREE-FOURTHS INCH (3/4") PERFORATED TEAR-OFF STRIP AT THE TOP AND A FIVE-EIGHTS INCH (5/8") PERFORATED TEAR-OFF STRIP AT THE BOTTOM.

(2) <u>NUMBER OF LEAVES AND COLOR OF PAPER</u>. EXCEPT AS PROVIDED BELOW, ALL UNIFORM CITATIONS SHALL INCLUDE THE FOLLOWING SIX LEAVES WHICH SHALL BE PRINTED ON THE COLOR OF PAPER AS FOLLOWS:

1. <u>COMPLAINT</u> COPY	WHITE
2. <u>REPORT OF CONVICTION</u> COPY	CANARY
3. <u>COURT DISPOSITION</u> COPY	WHITE
4. <u>POLICE RECORD</u> COPY	GREEN
5. <u>VIOLATOR</u> COPY	GOLDEN ROD
6. COURT COMMUNICATION COPY	BLUE

UPON A WRITTEN REQUEST BY A LAW ENFORCEMENT AGENCY TO THE CLERK OF THE CIRCUIT COURT, THE CHIEF JUDGE OF THAT CIRCUIT MAY, WITH CONCURRENCE OF THE CLERK OF THE CIRCUIT COURT, REQUEST THE CONFERENCE OF CHIEF CIRCUIT JUDGES TO AUTHORIZE THE OMISSION OF THE <u>REPORT OF CONVICTION</u> COPY AND/OR <u>COURT</u> <u>DISPOSITION</u> COPY.

(3) FACE OF THE CITATION.

(a) ALL PRINTING ON THE FACE OF ALL COPIES OF THE UNIFORM CITATION WILL BE IN BLACK LETTERING, EXCEPT FOR THE FOLLOWING:

- (1) THE FOLLOWING WILL BE PRINTED AS A <u>RED</u> BAR WITH <u>WHITE</u> LETTERING:
 - (a) TITLES TO EACH BOX
 - (b) TITLE TO THE VEHICLE USE BOX.
- (2) THE FOLLOWING WILL BE IN <u>RED</u> PRINT:
 - (a) THE TICKET NUMBER.
 - (b) THE TITLES TO EACH LEAF: <u>COMPLAINT</u>, <u>REPORT OF</u> <u>CONVICTION</u>, <u>COURT DISPOSITION</u>, <u>POLICE RECORD</u>, <u>VIOLATOR</u>, AND <u>COURT COMMUNICATION</u>.
 - (c) THE PRINTING CRASH <u>TYPE</u>, <u>DRIVER INJURY ONLY</u>, <u>PROPERTY DAMAGE</u>, <u>PERSONAL INJURY</u>, AND <u>FATAL</u> LOCATED WITHIN THE INCIDENT BOX.
 - (d) THE PRINTING OF THE WORDS PRE-TRIAL RELEASE: DETAINED, <u>COURT APPEARANCE REQUIRED</u> AND <u>NO</u> <u>COURT</u>

<u>APPEARANCE REQUIRED</u> WITHIN THE NOTICE TO APPEAR BOX

- (e) THE PRINTING OF THE WORDS IN THE VEHICLE USE SECTION.
- (f) THE PRINTING OF THE WORDS AND BOX FOR CDL INDICATION.
- (b) THE FOLLOWING OPTIONAL INFORMATION MAY BE ADDED TO THE FACE OF EACH LEAF:
 - (1) THE WORDS "ILLINOIS CITATION AND COMPLAINT -- ILLINOIS STATE POLICE" (OR OTHER APPROPRIATE WORDING IDENTIFYING THE LAW ENFORCEMENT ENTITY OR MUNICIPALITY, IN THE CASE OF FORMS PRINTED AND ADAPTED FOR USE BY A MUNICIPALITY) MAY BE PRINTED AT THE TOP OF EACH COPY OF THE FORM.
 - (2) A BAR CODE MAY BE PLACED ABOVE THE <u>CASE NO.</u> FIELD IN THE <u>COMPLAINT</u> BOX.
 - (3) PRINT THE ADDRESS OF THE COURTHOUSE IN THE <u>NOTICE TO</u> <u>APPEAR</u> BOX.
- (c) FOR AGENCIES EXEMPT FROM SUPREME COURT RULE 505, A CHECKBOX WITH THE FOLLOWING TEXT MAY BE PRINTED IN THE <u>NOTICE TO APPEAR</u> BOX IN LIEU OF THE COURT DATE. IT IS ACCEPTABLE TO INCORPORATE THE COURT LOCATION ON A SINGLE LINE TO ACCOMMODATE THE TEXT BELOW.

"THE CLERK OF THE COURT WILL NOTIFY YOU OF YOUR COURT DATE WHICH SHALL BE NOT LESS THAN 14 DAYS BUT WITHIN 60 DAYS OF THE DATE OF ARREST, WHENEVER PRACTICABLE."

- (d) THE PRINTING OF THE WORDS IN THE BOXES BELOW WILL BE SCREENED SO THEY CAN BE WRITTEN OVER:
 - (1) <u>DEFENDANT</u> BOX: <u>(Last)</u>, <u>(First)</u>, <u>(M.I.)</u> on the NAME LINE; <u>(Street)</u>, <u>(Apt.)</u> on the ADDRESS LINE; and <u>STATE</u> on the DR. LIC. LINE.
 - (2) VIOLATION BOX: NATURE OF OFFENSE
 - (3) <u>NOTICE TO APPEAR</u> BOX: <u>CITY</u> AND <u>ZIP</u>, IF NOT PRINTED AS PROVIDED IN (3)(b)(3), ABOVE.
- (e) THE PERFORATED TEAR-OFF STRIP AT THE TOP AND AT THE BOTTOM OF THE <u>COMPLAINT</u> COPY OF THE UNIFORM CITATION SHALL HAVE IMPRINTED, IN BLACK, THE FOLLOWING WORDING:

NOTE: USE SEPARATE CITATION FOR EACH VIOLATION

ON THE PERFORATED TEAR-OFF STRIPS ON THE OTHER FIVE LEAVES, THE PRINTING OF THIS WORDING IS OPTIONAL.

(4) BACK OF THE CITATION.

- (a) APPROPRIATE PRINTING ON THE BACK SIDE OF THE <u>POLICE RECORD</u> COPY IS OPTIONAL.
- (b) THE PRINTING ON THE BACK SIDE OF THE COMPLAINT, REPORT OF

<u>CONVICTION</u>, <u>COURT DISPOSITION</u>, <u>POLICE RECORD</u>, <u>VIOLATOR</u>, AND <u>COURT COMMUNICATION</u> COPIES OF THE UNIFORM CITATION WILL BE IN BLACK LETTERING.

- (c) SPECIAL PRINTING INSTRUCTIONS FOR THE BACK SIDE OF THE <u>VIOLATOR</u> AND <u>COURT COMMUNICATION</u> COPIES OF THE UNIFORM CITATION FOR AGENCIES EXEMPT FROM SUPREME COURT RULE 505:
 - (1) THE TEXT ON THE BACK SIDE OF THE <u>VIOLATOR</u> COPY OF THE UNIFORM CITATIONMAY BE REPLACED WITH THE TEXT PROVIDED IN **APPENDIX A**.
 - (2) THE TEXT ON THE BACK SIDE OF THE <u>COURT COMMUNICATION</u> COPY OF THE UNIFORM CITATION MAY BE REPLACED WITH THE TEXT PROVIDED IN **APPENDIX B**, OR IF THE AGENCY WISHES TO ELIMINATE THE TOP BOX, "AVOID MULTIPLE COURT APPEARANCES," THE TEXT ON THE BACK SIDE OF THE <u>COURT</u> <u>COMMUNICATION</u> COPY MAY BE REPLACED WITH THE TEXT IN **APPENDIX C**.
- (d) COUNTIES AUTHORIZED FOR ILLINOIS VEHICLE CODE WAIVERS PURSUANT TO (725 ILCS 5/124A-20) MAY ELIMINATE THE FOLLOWING TEXT ON THE BACK SIDE OF THE <u>COURT DISPOSITION COPY</u>: "(NON-IVC VIOLATION ONLY)."
- (e) THE BACK OF THE <u>VIOLATOR COPY</u> MAY CONTAIN A QR CODE, PLACED ABOVE THE NOTICE TO APPEAR, THAT DIRECTS THE VIOLATOR TO A WEBSITE PROVIDING THE VIOLATOR WITH MORE INFORMATION REGARDING OPTIONS AVAILABLE TO SATISFY THE CITATION.

(5) NO ADDITIONAL MODIFICATIONS TO THE PRINTING OF THE UNIFORM CITATION ARE AUTHORIZED.



SEP 01 2023

SUPREME COURT

CLERK

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NOTE: USE SEPARATE CITATION T FOR EACH VIOLATION

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FOR EACH VIOLATION

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COMPLAINT COPY BACKER

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Vehicle types as defined in 625 ILCS 5/1 et seq. and recorded in the Vehicle Section of the Citation.

ODE	DESCRIPTION	CODE	DESCRIPTION
000	Airboat	048	NON-DIVISIBLE LOAD OR VEHICLE
001	ALL TERRAIN VEHICLE (ATV)	049	NON-POWERED WATERCRAFT
002	AMBULANCE	050	OFF-HIGHWAY MOTORCYCLE
003	ANTIQUE VEHICLE	051	ORGAN TRANSPORT VEHICLE
004	APPORTIONABLE SEMI-TRAILER	052	PASSENGER CAR
005	APPORTIONABLE TRAILER	053	PEDESTRIAN
006	AUTHORIZED EMERGENCY VEHICLE	054	PERSONAL WATER CRAFT
092	Autocycle	055	POLE TRAILER
007	BICYCLE	056	POLICE VEHICLE
008	BOAT/WATERCRAFT	057	RAILROAD TRACK EQUIPMENT
)09	BUS	058	RAILROAD TRAIN
010	CAMPING TRAILER	059	REBUILT VEHICLE
)11	CHARITABLE VEHICLE	060	RECREATIONAL VEHICLE
012	COMMUTER VAN	061	RECREATIONAL BOAT
013	CONVERTER DOLLY	062	RECREATIONAL OFF-HIGHWAY VEHICLE
)14	CUSTOM VEHICLE	063	REPAIRED VEHICLE
015	CYCLE	064	REPLICA TROLLEY
)16	DERELICT VEHICLE	065	RESCUE VEHICLE
)17	ELECTRIC PERSONAL ASSISTIVE MOBILITY DEVICE	066	RUAD TRACTOR
018	EXPANDED-USE ANTIQUE VEHICLE	067	RURAL MAIL DELIVERY VEHICLE
)19	FARM TRACTOR	068	SAILBOAT
020	FIRE DEPARTMENT VEHICLE	069	SCHOOL BUS
021	FLEET SAFETY VEHICLE	070	SNOWMOBILE
)22	FOREIGN VEHICLE	071	SPECIAL HAULING VEHICLE
023	GOLF CART	072	SPECIAL MOBILE EQUIPMENT
)24	GREY MARKET VEHICLE	073	SPECIALLY CONSTRUCTED VEHICLE
025	HOUSE TRAILER	074	SPECIALTY PROP CRAFT
026	IMPLEMENT OF HUSBANDRY	075	STINGER-STEERED SEMITRAILER
)27	JUNK VEHICLE	076	STREETCAR
)28	LIFEBOAT	077	STREET ROD
)29	LIMOUSINE	078	TANK VEHICLE
030	LOW-SPEED ELECTRIC BICYCLE	079	TOW-TRUCK
031	LOW-SPEED GAS BICYCLE	080	TRACKLESS TROLLEY COACH
032	LOW-SPEED VEHICLE	081	TRAILER OR SEMI-TRAILER
033	MATERIALLY ALTERED VEHICLE	082	TRANSIT BUS
)34	MAXI-CUBE VEHICLE	083	TRAVEL TRAILER
035	MEDICAL CARRIER	084	TRUCK
036	MEDICAL TRANSPORT VEHICLE	085	TRUCK CAMPER
037	MODIFIED VEHICLE	086	TRUCK TRACTOR
038	MOTORBOAT	087	TRUCKSTER
039	MOTORHOME, MINI-MOTORHOME, VAN CAMPER	088	TYPE I SCHOOL BUS
040	MOTOR VEHICLE	089	TYPE II SCHOOL BUS
041	MOTOR DRIVEN CYCLE	090	UTILITY SERVICE VEHICLE
042	MOPED	091	WRECKER
043	MOTORCYCLE	998	OTHER
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044	MUTORIZED WHEELCHAIR MULTIFUNTION SCHOOL ACTIVITY BUS	,,,,	
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FOR EACH VIOLATION

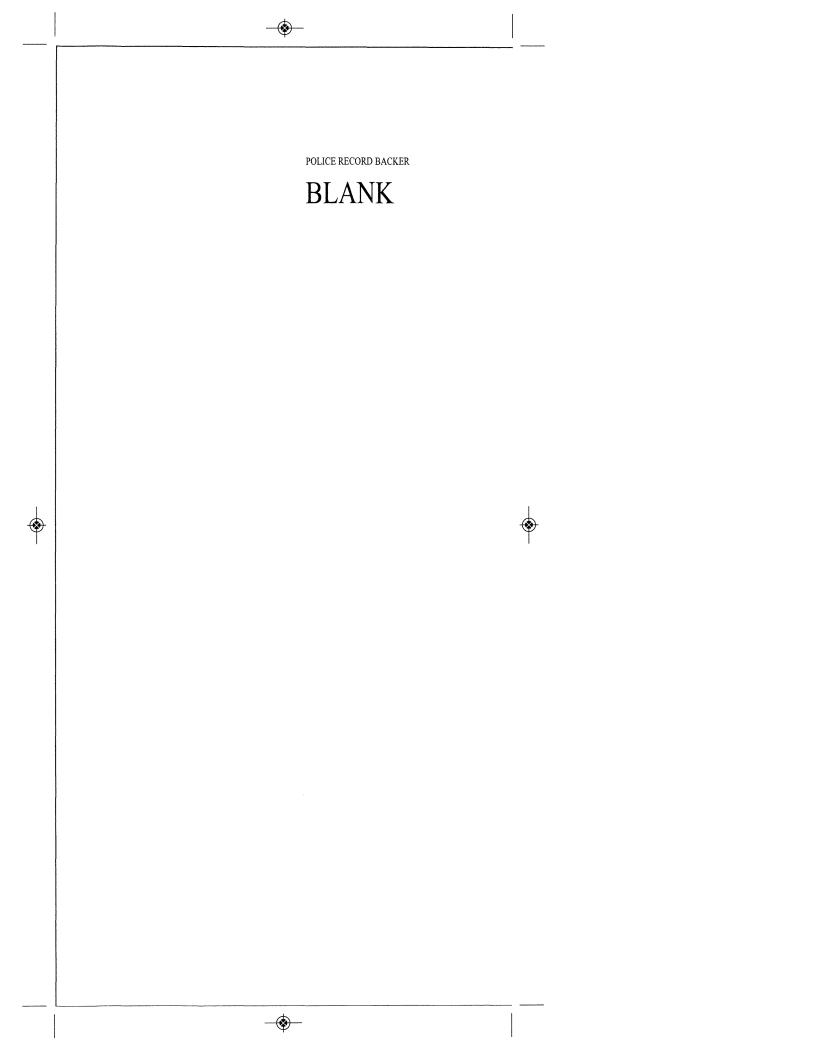
	REPORT OF CONVICTION BACKER
FO	OR SECRETARY OF STATE USE ONLY:
	COURT DATE OF CONVICTION COUNTY OF RESIDENCE LAW SECTION SUBSECTION
	SEND TO: SECRETARY OF STATE DRIVER SERVICES DEPARTMENT 2701 SOUTH DIRKSEN PARKWAY SPRINGFIELD, ILLINOIS 62723
	SEND TO: SECRETARY OF STATE DRIVER SERVICES DEPARTMENT 2701 SOUTH DIRKSEN PARKWAY

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LAIN	DCN	
	SP DIST. DCC.	VIOLATOR
	OWNSHIP DF	TWP. RD.
PEOPLE STATE CITY/ VILLAGE OF OF ILLINOIS VS. MUNICIPAL CORPORATION PLAINTIFF		
NAME		VS. SID #
Last) (First) ADDRESS	(M.I.)	EYES GENDER
(Street)	(Apt.)	
CITY STATE ZIP		HAIR HEIGHT WEIGHT
DR. LIC.	EXPIR. DATE	DATE OF BIRTH
The Undersigned states that on/ at		I nt did unlawfully operate:
REGISTR. NO.	STATE YEA	AR US DOT #
MAKE YEAR	COLOR	
Ŧ		
053 D PEDESTRIAN 081 D TRAILSEMI-TRAIL. 052 D PASSENGER CAR 084 D TR 009 BUS 086 TRUCK TRACTOR 060 RECREATIONAL VEH.	UCK U COMMMERCIAL MOT S PLACARDED HAZ, MA E 16 OR MORE PASS. VEI	
Upon a Public Highway, or other Location, Specifically	TO OK MORE PASS. VE	
	F	URBAN DISTRICT
Located in the County and State Aforesaid and Did Then and There Commit the I.V.C. 625 1LCS 5/ :	Following Offense	
	() ILLEGAL TRANSPORTAT	TON ALCOHOL
2	(a) FAILURE TO REDUCE SPEE	
	(b) SPEEDINGMPH IN	
	() IMPROPER LANE USAG	
NATURE OF OFFENSE		
CRASH TYPE: DIRIVER INJURY ONLY PROPERTY DAMAGE PERSON	AL INJURY 🔲 FATAL	REP. NO.
Z ROAD CONDITIONS: UWET DRY SNOW		G FOG CLEAR
METHOD: 0. H.H.RADAR 1. 🗆 PLAIN CAR 2. 🗖 RADAR	3. 🗖 A.CRAFT 4. 🗖	MARKED 5. 🗖 VASCAR
O 6. □ C. SIGNED 7. □ ASSIST 8. □ ACCID NOTATIONS:	ENT 9. 🖵	OTHER 10. LIDAR
METHOD OF RELEASE (see middle portion, back side of Gold copy)	A	
PRE-TRIAL RELEASE: DETAINED Location	ו:	
You are required to come to court on the date, time and place no the instructions on the form entitled "Avoid Multiple Court Appear	ances" prior to your court of	plead "NOT GUILTY", follow late.
If you intend to plead "GUILTY" and avoid coming to court, follow appearance. If you intend to plead "NOT GUILTY", follow the ins Appearances" prior to your court date and come to court on the it.	the instructions to plead C tructions on the form entitle late, time and place poted	GUILTY and waive your court ed "Avoid Multiple Court
CIRCUIT COURT LOCATION AND DATE	late, time and place noted	
ADDRESS / COURTHOUSE		
	ON	AT A.M. P.M.
Under penalties as provided by law for false certification pursuant to Section 1-1 Section 32-2 of the Criminal Code of 2012, the undersigned certifies that the stat	9 of the Code of Civil Pro ements set forth in this ins	cedure and perjury pursuant to trument are true and correct.
		20
MONTH DAY YEAR OFFICER'S SIGNATURE NOTE: USE SEPARAT		NO. ON
FOR EACH VIOI		

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READ THESE INSTRUCTIONS CAREFULLY

If your ticket is marked (X)"COURT APPEARANCE <u>REQUIRED</u>":

You are required to come to court on the date, time and place noted on the front side, bottom half of the ticket in the "Notice to Appear" section. However, **if you want to plead "NOT GUILTY"**, complete the form entitled "Avoid Multiple Court Appearances" on the top half, of the back side of the blue copy.

If your ticket is marked (X) "<u>NO</u> COURT APPEARANCE REQUIRED" you have the following two (2) options:

1. If you wish to plead "<u>GUILTY</u>", complete the form entitled "PLEA OF GUILTY AND WAIVER" on the bottom half, of the back side, of the blue copy of the ticket. Follow the instructions on that form and mail it with full payment in the applicable amount noted below.

Fines, Penalties, Assessments, and Costs

The amount of payment for offenses where court appearances are not required is:

- (a) **\$164.00** for any violation under the Illinois Vehicle Code (625 ILCS 5/1 et seq.) defined as a minor traffic offense pursuant to Supreme Court Rule 501(f), except (b) below;
- (b) \$260.00 plus the minimum fine set by statute for truck overweight and permit violations under 3-401(d), 15-111, 15-113.1, 15-113.2 or 15-113.3 of the Illinois Vehicle Code (625 ILCS 5/3-401(d), 15-111, 15-113.1, 15-113.2 or 15-113.3);
- (c) \$195.00 for any violation defined as a Conservation Offense under Supreme Court Rule 501(c) for which civil penalties are not required.

NOTE: Payment must be by cash, money order, certified check, bank draft, or traveler's check unless otherwise authorized by the clerk of the court. (DO NOT SEND CASH IN THE MAIL; use cash only if paying in person.)

2. If you wish to plead "<u>NOT GUILITY</u>", complete the form entitled "Avoid Multiple Court Appearances" on the top half, of the back side, of the blue copy and follow those instructions. If you are found guilty, the total amount assessed may be greater than the amount assessed on a guilty plea.

C

NOTICE TO APPEAR

The result of your failure to appear or pay this ticket is based on whether your ticket is marked "Court Appearance Required" or "No Court Appearance Required" and may result in either a judgment of conviction being entered against you for fine, penalties, assessments, and costs as provided in the NOTICE OF CONSENT FOR ENTRY OF JUDGMENT; or, the court may order warrant to be issued, or you may be tried and sentenced in your absence.

NOTICE OF CONSENT FOR ENTRY OF JUDGMENT

If you were charged with an offense which does not require a court appearance, YOU ARE HERE-BY NOTIFIED THAT:

If you do not satisfy the charge(s) against you prior to the date set for your appearance or any date to which the case is continued, you do not submit a written plea of guilty to the clerk at least (3) days before that date, and you fail to answer the charge(s) or appear in court when required, you thereby consent to the entry of a judgment of conviction against you in the amount of the statutory fine, plus the assessment in the applicable schedule for the charged offense as provided in the Criminal and Traffic Assessment Act (705 ILCS 135/1 et seq.). The total amount assessed may be greater than the amount assessed on a guilty plea, as noted above.

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UMPLA	CASE NO.				ISP DIST. OCC.	COURT	COMMUNI	CATIO
D D	COUNTY OF				TOWNSHIP OF			TWP RD.
	PEOPLE STATE OF ILLINOIS VS.	CITY/ VILLAC MUNICIPAL CORPO						VS.
	NAME						SID #	
AN	(Last) ADDRESS		(First)		(M.	I.)	EYES	GENDER
I ND	CITY STATE ZIP	(Street)			(A	pt.)	HAIR HEIGH	WEIGHT
	DR. LIC.				EVDI	R. DATE	DATE OF	
C	DR. LIC.			STATE	CDL EAP	K. DATE	BIRTH	
-	The Undersigned stat	es that on	<u> </u>	_at	A.M. P.M.	Defendar	nt did unlawfull	operate
u.	REGISTR. NO.				STATE	YEA	IR US D)T #
	MAKE			YEAR	COL	OR		
	053 PEDESTRIAN 081 009 BUS 086 0	TRAIL/SEMI-TRAIL. TRUCK TRACTOR	052 D PASSENGER		S PLAC	ARDED HAZ. MA		NO 🗖
		OTHER CODE(S)			E 16 OR	MORE PASS. VEF	IICLE: YES	NO 🗖
Up	oon a Public Highw	ay, or other L	ocation, Spe	cifically				
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	II-501(a) () DR	IVING UNDER INFLU	ENCE			WEAR SEAT BEI	.T ()D ()P	
>	NATURE OF OFFENSE							
In property and the	NATURE OF OFFENSE							
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AVOID MULTI	IPLE COURT APPEARANCES
If you intend to plead <u>NOT GUILTY</u> t	to the ticket:
1. Complete this form and mail at least ance noted on the bottom half of the from	TEN (10) work days before the date set for your court appear- nt side of this ticket (Notice to Appear section).
2. Indicate what kind of trial you want-follow the mailing instructions in number	-mark only one box, complete the address section below and er 3 below.
I WISH TO PLEAD NOT GUILTY	AND REQUEST: A. Trial by Judge B. Trial by Jury
A new appearance date will be set and yo the court until you are notified. When y bring any witnesses you may have.	bu will be notified of the time and date of trial. Do not come to you are notified, you should come to court prepared for trial and
NAME	
MAILING ADDRESS	
CITY	STATE ZIP
MOBILE #	I CONSENT TO TEXT MESSAGE REMINDERS
EMAIL ADDRESS	
-	Court, Traffic Section, at the address noted in the "Notice to e front side of this ticket.
	L TO THE POLICE DEPARTMENT
	GUILTY PLEA
If you intend to plead <u>GUILTY</u> to the t	GUILTY PLEA ticket and <u>NO</u> COURT APPEARANCE IS REQUIRED:
If you intend to plead <u>GUILTY</u> to the t 1. Complete this form. 2. Mail this form, together with the appl noted in the "Notice to Appear" section of this completed form, with the total appli ticket was issued (noted on the top half of days before the court appearance date n	ticket and <u>NO</u> COURT APPEARANCE IS REQUIRED: licable to the Clerk of the Court, Traffic Section, at the address n the bottom half of the front side of this ticket. You must mail cable payment, no earlier than ten (10) work days after the f the front side of the ticket), and no later than three (3) work
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READ THESE INSTRUCTIONS CAREFULLY

If your ticket is marked (X)"COURT APPEARANCE REQUIRED":

You are required to come to court on the date, time and place noted on the front side, bottom half of the ticket in the "Notice to Appear" section.

If your ticket is marked (X) "NO COURT APPEARANCE REQUIRED" and you wish to plead "<u>GUILTY</u>", complete the form entitled "PLEA OF GUILTY AND WAIVER" on the back side, of the blue copy of the ticket. Follow the instructions on that form and mail it with full payment in the applicable amount noted below.

Fines, Penalties, Assessments, and Costs

The amount of payment for offenses where court appearances are not required is:

- (a) \$164.00 for any violation under the Illinois Vehicle Code (625 ILCS 5/1 et seq.) defined as a minor traffic offense pursuant to Supreme Court Rule 501(f), except (b) below
- (b) \$260.00 plus the minimum fine set by statute for truck overweight and permit violations under 3-401(d), 15-111, 15-113.1, 15-113.2 or 15-113.3 of the Illinois Vehicle Code (625 ILCS 5/3-401(d), 15-111, 15-113.1, 15-113.2 or 15-113.3);
- (c) \$195.00 for any violation defined as a Conservation Offense under Supreme Court Rule 501(c) for which civil penalties are not required.

NOTE: Payment must be by cash, money order, certified check, bank draft, or traveler's check unless otherwise authorized by the clerk of the court. (DO NOT SEND CASH IN THE MAIL; use cash only if paying in person.)



NOTICE TO APPEAR

The result of your failure to appear or pay this ticket is based on whether your ticket is marked "Court Appearance <u>Required</u>" or "<u>No</u> Court Appearance Required" and may result in either a judgment of conviction being entered against you for fine, penalties, assessments, and costs as provided in the NOTICE OF CONSENT FOR ENTRY OF JUDGMENT; or, the court may order warrant to be issued, or you may be tried and sentenced in your absence.

NOTICE OF CONSENT FOR ENTRY OF JUDGMENT

If you were charged with an offense which does not require a court appearance, YOU ARE HERE-BY NOTIFIED THAT

If you do not satisfy the charge(s) against you prior to the date set for your appearance or any date to which the case is continued, you do not submit a written plea of guilty to the clerk at least (3) days before that date, and you fail to answer the charge(s) or appear in court when required, you thereby consent to the entry of a judgment of conviction against you in the amount of the statutory fine, plus the assessment in the applicable schedule for the charged offense as provided in the Criminal and Traffic Assessment Act (705 ILCS 135/1 et seq.). The total amount assessed may be greater than the amount assessed on a guilty plea, as noted above.

APPENDIX B

AVOID	MULTIPLE COURT APPEARANCES
If you intend to plead <u>NOT</u>	GUILTY to the ticket:
1. Complete this form and mance noted on the bottom half	ail at least TEN (10) work days before the date set for your court appear- of the front side of this ticket (Notice to Appear section).
2. Indicate what kind of trial your whether the mailing instructions in	you want—mark only one box, complete the address section below and fol- number 3 below.
I WISH TO PLE	AD NOT GUILTY AND REQUEST:
	e set and you will be notified of the time and date of trial. Do not come otified. When you are notified, you should come to court prepared for you may have.
NAME	
MAILING ADDRESS	
СІТҮ	
MOBILE #	STATE ZIP I CONSENT TO TEXT MESSAGE REMINDERS
EMAIL ADDRESS	
	of the Court, Traffic Section, at the address noted in the "Notice to Appear" he front side of this ticket.
DO	NOT MAIL TO THE POLICE DEPARTMENT
	GUILTY PLEA
from intend to pland CUU	
	GUILTY PLEA <u>IY</u> to the ticket and <u>NO</u> COURT APPEARANCE IS REQUIRED:
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APPENDIX C

